

IDENTIFICATION CHECKLIST FOR INDIVIDUAL CUSTOMERS



Thank you for choosing Westpac. To open a Westpac personal bank account, we will need some identification information and documents.



Identification documents

Along with a signed and completed personal account opening form, you will need to provide identification documents that include:

- Full name
- Date of Birth
- Residential Address
- Signature
- Occupation
- TIN
- Citizenship
- Source of income

Additional requirements for non-Fijian residents and/or citizens

Additional documents required for Non-Fijian residents and/or Non-Fijian citizens include:

- A current and valid passport or any other travel document issued by a foreign government or recognised internal organisation
- A current and valid work, business or other permit or visa issued by Fiji Immigration Department
- For all US residents or those who have US indicia, a Self-Declaration Form (SDF) needs to be completed and signed for FATCA purposes.

Certified Copies of Documentation

A certified copy of a document may be provided for Individual Customers as an alternative to sighting an original document for verification purposes. The persons authorised to certify a document are set out below:

In Fiji

- Legal practitioner
- Judge
- Justice of the Peace
- Magistrate
- Registrar, or Deputy Registrar, of a court

Outside of Fiji

The following persons must be authorised in the relevant jurisdiction in which the certification is taking place:

- A legal practitioner who holds a current practicing certificate/ license
- An officer of the Westpac branch
- Judge of a court
- Magistrate
- Registrar, or Deputy Registrar, of a court
- A person authorised as a notary public
- A person who is authorised by law to administer oaths or affirmations or to authenticate documents



Don't forget

- All documents must be original and current unless specified. If additional documents are required, we'll let you know.
- Given customer circumstances vary, there may be instances where Westpac will be required to carry out additional due diligence checks on certain customers. This is required in order for Westpac to meet its legal and regulatory obligations. Please note that in such cases, the account opening may take longer to complete.
- Where a customer has changed their name, evidence of the change must be verified from a document such as a government issued marriage certificate, deed poll document or change of name document.

ACCEPTABLE IDENTIFICATION DOCUMENTATION

ACCEPTABLE DOCUMENTATION	NAME	DATE OF BIRTH	CITIZENSHIP	SIGNATURE	RESIDENTIAL ADDRESS	OCCUPATION	SOURCE OF INCOME
Passport	✓	✓	✓	✓			
Birth Certificate	✓	✓	✓				
Marriage Certificate	✓	✓					
Citizenship Certificate	✓	✓	✓	✓			
A valid joint FNPf (Fiji National Provident Fund) card/ FRCA (Fiji Revenue and Customs Service) Joint Identification Card	✓	✓	✓	✓			
TIN Letter issued by Fiji Revenue and Customs Service (FRCS) or confirmation of registrations containing full name and TIN	✓						✓
A valid Driver's License, Learner's Permit or Provincial Driver's License	✓	✓		✓	✓		
Certificate of Registration in the Vola Ni Kawa Bula	✓	✓					
Government issued National ID/Voter ID Card	✓	✓	✓		✓		
Government issued Social Welfare ID Card	✓	✓			✓		
Government issued Health Card (relevant for social welfare recipients)	✓	✓			✓		
Government issued Pensioner Card (relevant for social welfare recipients)	✓	✓					
Government issued Concession Bus Card	✓						
Government issued Boat Captain License	✓						
Government issued Pilot License	✓						
Government issued Taxi Permit	✓	✓			✓		
Student ID Card from an education institution (e.g. primary, secondary, tertiary, technical, institution)	✓					✓	
Bank Statement or Account Statement issued by another financial institution (within the last 6 months)	✓						✓
Mortgage Statement from another financial institution	✓						
Life Insurance Policy document	✓	✓			✓		
Letter from current employer verifying employment status and source of fund	✓					✓	✓
Recent pay or salary slips (Within the last 6 months)	✓					✓	✓

ACCEPTABLE IDENTIFICATION DOCUMENTATION

ACCEPTABLE DOCUMENTATION	NAME	DATE OF BIRTH	CITIZENSHIP	SIGNATURE	RESIDENTIAL ADDRESS	OCCUPATION	SOURCE OF INCOME
Work/Employer ID with photograph	✓					✓	✓
Television Account Statements	✓				✓		
Cellular/Mobile Account Statements	✓				✓		
Municipal Rates Statements	✓				✓		
Motor Vehicle Registration with your full name	✓						
Government and/or association-issued license or permit (e.g. gold license, cocoa permit, firearm license).	✓						
Current record of membership of professional or trade organization	✓						
Original or Certified copy of mortgage document by any financial institution over the customer's property	✓						
Original or Certified land or other property ownership document or title (e.g. Lands Title Office records)	✓				✓		
Long term or short-term insurance policy document or statement issued by an insurance company	✓				✓		
I-Taukei Land Trust Board (TLTB) Statement containing the name and address of the individual.	✓				✓		
Utilities notice (water, electricity, telephone) issued by a local government or utilities provider within the last 6 months and includes the Individuals name and residential address and records the provision of service to that address or name.	✓				✓		
Recent bank statement or account statement by a financial institution issued within the last 6 months containing the name and address of the individual.	✓				✓		✓
Government Issued Change of name Document	✓						
Letter from qualified accounting firms outlining Customer's Financial	✓						✓